

The terms & conditions of this engagement are given as follows:-

1. This engagement will be initially for a period of one year on contract basis on non-sanctioned posts which can be extended upon completion of such initial period. Decision on such extension shall be the sole discretion of the Corporation and the same shall be subject to her acceptance.
2. During this period, they will be paid consolidated remuneration of Rs. \_\_\_\_\_/- per month (all inclusive).
3. All payments will be subject to deduction of statutory dues as applicable as per the prevalent Act/Rules, time to time.
4. All payments will be subject to withholdings as per prevailing law. All taxes shall be their responsibility.
5. The date of commencement of this engagement shall commence from the date of their joining. Their present assignment, shall in no case and under any circumstances confer any vested right to continue beyond the aforesaid period.
6. They will not be involved with any other engagement or work assignment, including holding any other work or office of profit in any Government, Semi-Government and private establishments during engagement period.
7. For any outstation travel on official duty, they will be reimbursed TA/DA as per their entitlement as per Corporation Rules, with the prior approval of the Competent Authority.
8. They will adhere office timings, discipline etc. during the contract period.
9. They will not do any act which will be not in the interest of the Corporation.
10. Either party is free to terminate this engagement with a prior notice of one month or equivalent compensation thereof.
11. They will be entitled for one day leave of each completed month of engagement, the same can be taken with approval of the reporting officer. Any leave beyond this period shall be treated as without pay/remuneration.

12. Any false submissions, fraud, suppression and/or misrepresentations of information/documents may lead to immediate termination of the contract which may further lead to penal action against them.
13. They have to abide by all rules and regulations that is applicable to them and perform their duties with due professional diligence and commitment so as to meet timelines and quality of deliverables and services.